



Main Street Milton
Board of Directors' Meeting
January 16, 2019, 5:30 p.m.

MINUTES

The Main Street Milton, Inc. Board of Directors meeting was called to order at 5:30 P.M. on January 16, 2019. Present at the meeting were Mr. Vernon Compton, Secretary, Mrs. Jennifer Micklos, Mr. Derek Pivnick, Mr. Kevin Smith, Mr. Kelly Massey and Mrs. Andrea Sutrick. Ms. Cassandra Sharp, Interim President attended via conference call. Also present was Mr. Edward Spears, MSM Executive Director. These minutes are a synopsis of the actions taken at the meeting and are not intended as verbatim minutes.

- I. The meeting was called to order by Ms. Sharp at 5:30 p.m. She noted that a quorum was present.
- II. Mr. Pivnick made a motion to approve the agenda as presented. Mrs. Micklos seconded the motion, the motion passed unanimously.

Due to traveling and being unable to attend in person, Ms. Sharp requested Mr. Compton to chair the meeting. He agreed and assumed the gavel.

- III. Mr. Compton introduced Mr. Randy Jorgenson, City Manager, and welcomed him to the meeting. Mr. Jorgenson discussed the opinion that he had received from the City Attorney regarding Main Street Milton and the applicability of the Florida Sunshine Law. The City Attorney advised that based on his review of the funding, staffing and facilities shared by MSM and the City, that he believes MSM should be subject to the law. Discussion focused on the three components of the law – notice of the meetings in advance, meetings open to the public and minutes must be kept. Mr. Jorgenson requested the Board voluntarily subject the organization to the law. Mr. Jorgenson then discussed the commercial façade program and the concern over Board members participating. Mr. Jorgenson agreed that it was definitely legal and ethical, it was a perception problem. He requested the Board discuss that topic. He believes that could stop that debate and end the entire argument. He stated that Main Street Milton is a real value and benefit to the City and should continue going forward. He thanked the Board for all that they do for the community. Discussion followed. Mr. Jorgenson discussed the prohibition of communication between members outside of official meetings. He advised that members absolutely could be friends and communicate with each other with the exception of discussing any item that may potentially come before the MSM Board for a vote. Discussion continued. Mr. Jorgenson left the meeting at 6:10 p.m.

Mr. Pivnick made a motion to adopt both recommendations from Mr. Jorgenson. The motion died for lack of a second. Mr. Massey made a motion to voluntarily subject MSM to the Sunshine Law.

Mr. Pivnick seconded the motion. Discussion followed regarding the need to communicate with Florida Main Street and ensure there are no issues that would jeopardize Main Street Milton's accreditation. Ms. Sharp offered an amendment to the motion to review the opinion and communicate the request to the state. Discussion continued. The amendment and original motion were withdrawn.

Ms. Sharp made a motion to review the request subject to communication with Florida Main Street and review of Main Street Milton Activities. Mr. Massey seconded the motion. The motion passed 6-1, with Mr. Pivnick voting no.

The Board stressed for the record that we will do everything to abide by Florida Law as it applies to Main Street Milton. Board then discussed items that we may need in return from the City to assist MSM as we incorporate the Sunshine Law, such as legal representation, emails, etc. One specific question the Board feels needs to be asked and answered is, are we now to be considered an advisory board of the City?

- IV. Mr. Pivnick made a motion to approve the minutes from the December 19, 2018 regular meeting as presented. Mr. Massey seconded the motion. The motion passed unanimously.
- V. Mr. Spears presented the financial report. Mr. Pivnick made a motion to accept the report as presented. Mrs. Micklos seconded the motion. The motion passed unanimously.
- VI. Acting Chairman Compton then called for nominations for officers of the Board. Mr. Pivnick advised that he would most likely be stepping down from the Board later this month. He advised that he had accepted an opportunity to participate in and teach a Bible Study Group and that was a high priority for him at this time. As such, he would not be in a position to accept a nomination to serve as Treasurer. Ms. Sharp made a motion as follows – Ms. Sharp, President; Mr. Smith Vice President; Mr. Compton Secretary. Mr. Massey seconded the motion. The motion passed unanimously.
- VII. Mr. Spears presented the final draft of the 2019 MSM Strategic Plan. The Board reviewed the various elements. Mr. Pivnick made a motion to plan as presented. Mrs. Sutrick seconded the motion. The motion passed unanimously.
- VIII. Ms. Spears gave an overview of the Smithsonian Institute Museum on Main Street – Home Town Teams Traveling Exhibit Grant that MSM had been selected to receive. The program will provide the traveling exhibit plus \$5,000 for programming to host the event for six weeks in the fall of 2019. Mr. Spears requested the Board vote to accept the grant and authorize Mr. Spears to travel to the mandatory workshop in St. Petersburg later in the month. Mr. Pivnick made a motion to accept the grant, authorize travel and reimburse travel expenses. Ms. Sutrick seconded the motion. The motion passed unanimously.
- IX. Mr. Spears presented the 2018-19 Business Improvement Program, Cycle 2 Grant Application and timeline. The changes to the application from the first cycle were highlighted in the document distributed to the Board. All other aspects remained unchanged from cycle 1. These changes were developed based on the Board feedback and discussion at previous Board meetings. Discussion followed. The Board for the requirement for a vacant property to be on the CMLS to be changes to “publically marketed through verifiable means” to take into account new property listing options

such as “For Sale By Owner”, Zillow, etc. Mr. Spears agreed to make the change. The Board discussed the Stewart Street expansion area. No other changes were requested. Mr. Pivnick made a motion to approve the application, as amended and approve the timeline as presented. Mr. Massey seconded the motion. The motion passed unanimously.

- X. Mr. Spears reviewed the calendar of upcoming events with the Board.
- XI. Executive Director’s Report – Mr. Spears advised that all items had been addressed.
- XII. Old Business – Mr. Spears presented the color chips for Ms. Janet Coulter’s BIP grant that the Board requested to see in advance. The Board expressed support for those colors and no objection was noted.
- XIII. New Business – None
- XIV. The Board agreed that the next Board meeting would be held on February 20, 2019 at 5:30 p.m.
- XV. With no further business to transact, the meeting was adjourned at 7:35 p.m.

Respectfully submitted, Mr. Vernon Compton, Secretary